

**SECOND AMENDMENT AND RESTATEMENT  
of the**

**BYLAWS OF  
THE SAN DIEGO YACHT CLUB  
AMATEUR RADIO GROUP**

**ARTICLE I**

**NAME**

This organization shall be called **The San Diego Yacht Club Amateur Radio Group** (hereafter "the ARG"). This group is a committee as defined under Article VI of the Bylaws of the San Diego Yacht Club (hereafter "the SDYC").

**ARTICLE II**

**PURPOSE AND DUTIES**

Section 1. **Purpose:**

- (a) Encourage and foster interest in amateur radio.
- (b) Serve the San Diego Yacht Club with communications for races and other SDYC sponsored activities.
- (c) Maintain a radio room and equipment.
- (d) Offer amateur radio classes and licensing.
- (e) Perform public service and support during any emergency.
- (f) Encourage SDYC member's juniors, 18 years and younger, in the interest of Amateur Radio by providing sustaining assistance to the Amateur Radio Group Junior program (hereafter "the ARGJ").

Section 2. **Duties:** As defined within the bylaws of the San Diego Yacht Club: The Amateur Radio Group will elect its Chair. The group will promote and foster the education of Amateur Radio (HAM) and general radio communication use by SDYC members and their juniors. It will support as appropriate yachting activities sponsored by the club with particular attention given to long distance races and other yacht club sponsored events as requested by the SDYC.

The Board Liaison, a Director, shall be informed as to all meetings, actions, etc., of the Committee.

The Chair will make a report on the committee's activities at the

semi-annual and annual membership meetings.

### ARTICLE III

#### MEMBERSHIP

Section 1. **Membership Qualifications:** Any member in good standing in the SDYC is eligible to become a member of the ARG. It will not be a requirement to hold an amateur radio license. Family members, residing within the household of the SDYC member are also eligible for membership in the ARG or the ARGJ programs.

Section 2. **Dues:** Each SDYC member admitted to the ARG membership shall pay dues of \$20.00 per year or as amended. Family members residing within the household of the SDYC member will not be required to pay additional dues.

Section 3. **Charter Members:** Members of the ARG who contributed \$40.00 at the formation of the ARG are considered "Charter Members" and will be so noted in the roster.

Section 4. **ARGJ members:** Any SDYC member whose child is participating in the ARGJ program is required to be a member of the ARG during the time period that their child or children are involved with the ARGJ program. At this time, there are no dues paid by the ARGJ members however, the parent member of the ARGJ will be required to pay the annual dues of \$20.00 per year charged to all adult ARG members.

### ARTICLE IV

#### OFFICERS

Section 1. **Officers:** The officers shall be: Chairman, Secretary/Treasurer, Chief Operator, Public Relations, Program Coordinator, and Ham Class Coordinator. If directed by the Chairman, an assistant can be appointed to any officer.

Section 2. **Election and Tenure:** The Chairman shall be elected by simple majority of member votes before the November business meeting each year. The member vote may be by normal postal means or by electronic means with results presented to the Secretary. In the event the Secretary is running for the position of Chairman, the vote shall be presented to the Chief Operating Officer. In the event that both the Secretary and the Chief Operating Officer are running for the office of Chairman then the vote shall be presented to a non-ARG member of the SDYC. Other Officers shall be appointed by the Chairman at the November meeting. The Chairman and Officers shall hold office for one (1) year commencing at the close of the November meeting or until their successors are elected. The Chairman may appoint other officers as needed from time to time.

Section 3. **Qualifications:** Any member of the ARG in good standing is eligible to hold office. The Chairman and Chief Operator shall hold an Amateur Radio license of General Class or higher.

Section 4. **Chairman:**

(a) The Chairman shall be the principal executive officer of the ARG and shall, in general, supervise and control all of the business affairs of the ARG. He or she shall preside at all meetings of the members. He or she shall perform all duties incident to the duties of the Chairman of the Amateur Radio Group Committee of the San Diego Yacht Club and such other duties as may be prescribed by the Board of Directors of SDYC from time to time.

(b) The Chairman shall also encourage and foster the interest in Amateur Radio by club members' juniors, 18 years and younger, by supporting, coordinating and guiding the ARGJ program throughout the year.

Section 5. **Secretary/Treasurer:**

(a) Shall keep the minutes of all of the meetings of the ARG. The contents of these minutes shall be published for the information of all members.

(b) Shall be custodian of all records of the ARG.

(c) Shall keep a current list of ARG members. Perform all duties incident to the office of Secretary/Treasurer and such other duties as may be assigned from time to time by the Chairman.

(d) Shall coordinate allowed expenditures between ARG members and the Accounting Office of SDYC. Authorization from the Chairman will be required for all expenditures over fifty (\$50.00) dollars. At each regular meeting he or she shall submit an itemized statement of all current disbursements and receipts which shall be recorded in the minutes of that meeting.

(e) He or she, at the expiration of their term of office, shall turn over to their successor everything in their possession belonging to the ARG.

Section 6. **Chief Operator:**

(a) Shall coordinate all activities within the ARG Communications Center (Radio Room) and its associated equipment.

(b) Shall keep an up-to-date inventory of all equipment and tools held by the ARG including records of loans to qualified ARG members and shall maintain the Communications Center sign-in sheet.

(c) Shall perform periodic checks of all operating equipment to verify that it is in good condition and shall coordinate any required repairs.

(d) Shall make recommendations to the membership for improvements and modifications to Communications Center configuration.

**Section 7. Public Relations Officer:**

(a) Shall coordinate news reports on the activities of the ARG.

(b) Shall provide monthly write-ups to the SDYC Mainsheet.

**Section 8. Program Coordinator:** Shall organize speakers for the semi-monthly dinner meetings. The Chairman of the ARG shall be informed as to all meetings, actions, etc., proposed by the Program Coordinator.

**Section 9. Ham Class Coordinator:**

(a) Shall organize ham classes and license examination sessions sponsored by the SDYC.

(b) Shall arrange for classroom space with SDYC Catering Manager in a timely manner to assure quality quarters.

(c) Shall maintain records of all class attendance and provide such information to the Chairman when requested.

**Section 10. ARGJ Net Control:** Shall be elected by the other ARGJ's to be responsible for coordinating quarterly meetings among the other ARGJ members and running the weekly ARGJ Net.

## **ARTICLE V**

### **MEETINGS**

**Section 1.** Regular meetings of the members of the ARG shall be held on the last Tuesday of each month. Every other month shall be a business meeting and the alternate months shall be dinner meetings. The Program Coordinator shall arrange for speakers at the dinner meetings.

**Section 2.** The Secretary/Treasurer or Program Coordinator shall arrange for notices to be sent to all ARG members at least one week in advance of all meetings.

**Section 3.** Parliamentary procedure at all meetings shall be governed by Robert's Rules of Order. At all meetings, four (4) members shall constitute a quorum.

**Section 4.** Face-to-face meetings among the ARGJ members shall be conducted quarterly or as directed by the ARGJ Net Control and the ARG Chairman. However, weekly participation in the ARGJ Net, currently held every Thursday evening at 7:30 pm, will also be coordinated and encouraged by the ARGJ Net Control.

## **ARTICLE VI**

## USE OF COMMUNICATIONS CENTER AND EQUIPMENT

Section 1. The primary purpose and use of the ARG Communications Center shall be for San Diego Yacht Club Activities, as defined by Article II, Section 1, Purpose, with all operations being lead by certified operators.

Section 2. Other use of the Communications Center not covered by Section 1 above shall be limited to trivial activities of a personal nature such as checking email or using the test bench to trouble shoot personal electronic equipment that may have come from the member's boat, home or automobile. In no case is use of the Communication Center or its equipment to be used for conducting personal business for profit in any professional endeavor. At all times, any personal use by individuals will be superseded by any other certified operator who is using the Communications Center for it primary purpose as defined in Section 1 above.

Section 3. Members of the ARG who hold an Amateur Radio Operator's license of any class shall be eligible for training and certification as qualified Communications Center equipment operators. Certification will be granted by the Chief Operator or the Chairman of the ARG after training and demonstration on the equipment by the candidate. A copy of the certified operator's FCC license shall be filed in the Communications Center as being certified on the ARG equipment. Note: All certified operators must have read and be familiar with the ByLaws of the SDYC Amateur Radio Group.

Section 4. ARG members who have not been certified as qualified Communications Center equipment operators will be allowed to use equipment by prearranged schedule and appointment under the supervision of a certified operator.

Section 5. ARG members not holding an Amateur Radio license will be permitted to operate non-amateur marine radio equipment and computers only. Only members holding a Commercial Restricted Radiotelephone Operator Permit or higher will be eligible to operate the marine HF SSB radio.

Section 6. Access to the Communications Center shall be by properly activated SDYC membership cards or by a designated key code. The Chairman or the Chief Operator shall have the sole authority to activate the member's card or to assign a personal key code. The Chairman has the right to rescind access for any member who abuses his or her use of the Communications Center.

Section 7. The Communications Center shall have a sign-in sheet showing the individual's name, call sign, date, purpose of visit and time in and out. All users of the Communications Center are required to sign in and out on the sign-in sheet for any period of Communications Center use or personal visit.

Section 8. ARG members will be allowed to use and borrow equipment and tools for short periods of time. Equipment shall be borrowed with approval of the Chief Operator or the Chairman only. Equipment loans shall be noted in writing and such notes placed in the Communications Center to indicate who has the equipment and when it will be returned. Equipment shall normally be removed from the SDYC for periods not to exceed 48 hours. Borrowing of equipment for periods in excess of 48 hours must have the approval of both the Chief Operator and the Chairman.

## **ARTICLE VII**

### **DEDICATION OF ASSETS**

Section 1. The ARG is not organized, nor shall it be operated, for gain or profit, and does not contemplate the distribution of gains, profits, or dividends to its members. It is organized solely for non-profit purposes.

Section 2. On the dissolution or winding up of the committee, the assets remaining after payment of, or provisions for payment of, all of its debits and liabilities shall be forfeited and surrendered to the San Diego Yacht Club.

**ARTICLE VIII**

**AMENDMENTS TO THE BYLAWS**

These Rules or Bylaws may be amended or repealed by a 75% vote of the members present at any meeting provided that notice of intent is mailed to the ARG membership at least 14 days prior to the meeting.

09/20/11